



RUSSKIE PROSTORI PRIVACY STATEMENT (GDPR)

Consent to Processing of Applicant's Personal Data

Russkie Prostori may collect, use, share and otherwise process personal information of our client or other individuals to whom we offer our services and related products and services in order to process accurate confirmed operational programs as required according to the law of Russian Federation, legal reasons or by separate sub contracted suppliers' internal policies as provided by our clients.

By submitting personal data to Russkie Prostori according to the Consent to Processing of Applicant's Personal Data (Pursuant to the Federal Law of the Russian Federation from 27.07.2006 N 152-Φ3) it has been granted to «Russkie Prostori», OGRN 1027810248740, INN 7826676229, address: 190000, Russia, St. Petersburg, Nab. Reki Moika 82, office 22 (hereinafter – Russkie Prostori) the consent for processing of personal data for the purposes described below acting on behalf of the clients and participants.

Visa Support Documentation: Russkie Prostori is registered with the Ministry of Foreign Affairs thus having the right to issue Visa Support documentation granting our clients the right to apply for Visa at their respective countries Consular Posts. This includes passport participant information (Last name, first name, patronymic, date and place of birth, sex, marital status, information about employment, telephone number, e-mail address, passport data, factual residence address, any other information which may reasonably become necessary to Russkie Prostori providing requested services) which can be sent through our website or be sending copies of the passports).

Payment Information: We collect payment card information with other details necessary to process payments either for our services or for extra payment handled through Russkie Prostori (individual for participants or organizer) used to pay for bookings and other transactions through our services.

Transportations: When booking domestic travel such as with trains and flights bookings that will only be processed for security reasons with providing full passport information.

Travel Information: We collect the details of the organizers Company Details and Project Manger such as ; company name, responsible Project Manager (if available the name of the final Company), arrival and departure location, hotel and program details, accounting records, payments) and any other information needed to complete the operation of the project according to legal instructions and laws of Russian Federation.

Special Visits and Governmental Owned Properties: Upon special visits and access to Governmental Building, special venues with security demands we inform in advance that special conditions with providing ID information in advance will apply or required to register/ show ID upon arrival.

Process payments: We use your information to process transactions and provide you with related customer service.

As required by authorities or required by law: We may disclose information (if available) to authorities, courts, and government agencies when required by law, regulation or legal process, or to defend the interests, rights or Russkie Prostori or their vendors.

Travel suppliers and other travel service providers: We share information with travel suppliers when applicable in order to fulfill our services for airlines, name lists for hotels and travel service providers.

Data protection & Terms of Consent, revocation procedure:

We maintain administrative, technical, and physical security measures and on our internal server to protect all information from unauthorized access and use.

The Personal Data of the Subject are to be stored during the periods, which are set by the legislation of the Russian Federation. The Personal Data can be destroyed when the purpose of processing is reached or in case of loss of necessity of reaching these purposes. This Consent is valid for a period of 5 (Five) years.

If consent has not been revoked within this period, the period of validity of consent automatically prolongs until the consent is revoked.

If the Personal Data Subject revokes this Consent, the Operator must cease processing the Personal Data within 30 (thirty) days of receiving the above revocation.

The Operator may continue processing the Personal Data after the expiration (revocation) of this Consent, if this is provided by the laws of the Russian Federation or follows from other lawful grounds for personal data processing.